

New York State Historical Association

Lake Road, P.O. Box 800

Cooperstown, New York 13326

Application for Permission to Publish

Permission to Publish in:

Color \_\_\_\_\_ Black and 'White \_\_\_\_\_ for the following image(s):

For Publication in (Title of Work):

\_\_\_\_\_

Publisher:

Type of Publication (e.g., textbook, scholarly work, etc.): Advertising

Use \_\_\_\_\_

This permission covers U.S. and Canada, English language, with worldwide SALES RIGHTS ONLY. Additional languages by separate order.

The applicant agrees that permission, if granted, shall be subjected to the conditions on the reverse of this application and agrees to pay fees listed below.

Date: \_\_\_\_\_ Signature of Applicant:

One-Time Publication Permission is Granted to:

Name:

Address:

Permission Granted By: Registrar \_\_\_\_\_ Date

\_\_\_\_\_

Credit Line to Read: "New York State Historical Association, Cooperstown" And/Or the Following:

Charges:

\_\_\_\_\_ \$  
\_\_\_\_\_

Discount Schedule (where applicable) Less discount \$ \_\_\_\_\_

Sub-total \$ \_\_\_\_\_

Shipping & Handling \$ \_\_\_\_\_

NY residents add 7% tax \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Rush (total x 100% or 250%—see rate schedule) \$ \_\_\_\_\_

**THIS IS NOT AN INVOICE. DO NOT PAY FROM THIS FORM. AN INVOICE WILL BE MAILED.**

Please return two copies of this application to the Registrar.

New York State Historical Association and The Farmers' Museum, Inc.

#### Statement of Policy on Rights and Permissions

1. Permission to reproduce materials for publication from the collections of the New York State Historical Association, The Farmers' Museum, Inc., or the New York State Historical Association Research Library, must be requested by completion of the Application for Permission to Publish. The application is to be forwarded to the Registrar, New York State Historical Association, Lake Road, P.O. Box 800, Cooperstown, New York 13326.
2. It is our policy to charge a reproduction/publication fee for each commercial use of each image of our collections. There is no fee for use of citations about materials from the collections. Non-commercial use of images is subject to one-half commercial use fee.
3. The New York State Historical Association (NYSHA) and The Farmers' Museum, Inc., (TFM) own reproduction rights to the materials in their collections, except in certain instances. Reproduction for publication purposes, therefore, requires your securing permission from NYSHA or TFM. Effective January 1, 1978, both published and unpublished works are protected by copyright.
4. A credit line indicating the collection involved and its source is required if material is published or otherwise reproduced. Credit line must be in immediate proximity to the image or a section within the publication's acknowledgements.
5. Application procedure: The New York State Historical Association grants only one-time publication/reproduction rights, which cover the United States and Canada, English language only. This permission covers world wide sales only. Additional languages are by separate requests.
6. Color transparencies are rented for a three-month period. After this initial rental time, if the transparency has not been returned, there will be an additional monthly rental charge. All transparencies are to be returned to the Registrar. Full replacement cost of \$100 will be charged in case of loss or damage.
7. The New York State Historical Association requires proof/tear sheet for color reproduction. Also, we request a copy of the publication upon completion, unless otherwise stated.
8. The rates for photographic services quoted on the "Schedule (s) of Photographic Service Charges" are for basic services and uses of NYSHA's photographs. The Association reserves the right to review, case by case, all requests. The rates may vary depending on the exact type of use or service, the medium, and production and distribution factors.